



European Transcontinental Establishment  
For Commercial And Scientific Studies

# The Unique Institute Promoting Bilateral Economic Growth Through Its Professional Programs

## International Students APPLICATION FORM

- Fill up the form completely.
- Use BLOCK LETTERS & tick check boxes where applicable.

- 1) Post Graduate Diploma in Bilateral Business Management (Presice Sector .....
- 2) Under Graduate Diploma in Bilateral Business Management (Presice Sector .....
- 3) Other Please Mention.....
- 4) Select Your City : France- Arras  Lille  Paris  Lyon  | Belgium - Brussels

### 1.0 Personal Details as per passport

Title: Mr <input type="checkbox"/> Mrs <input type="checkbox"/> Miss <input type="checkbox"/> Ms <input type="checkbox"/> Dr <input type="checkbox"/> Other <input type="checkbox"/>				Sex: Male <input type="checkbox"/> Female <input type="checkbox"/> Other			
Family Name/ Surname/ Last Name:							
First Name/Given Name:							
Middle Name:							
Nick Name/ Alias				Date of Birth		<input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/>	
Passport No.		<input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/>		Nationality:			
Country of Passport Issued				Date of Exp.		<input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/>	
Country of Birth				Date of Issue		<input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/>	

### Adress / Contact Details :

House/App/Street no.							
City:		District:		State:		Country:	
Post Code/Zip:				Email :			
Telephone no.	Country Code	Area Code	Number	Mobile:	Country Code	Number	

### 2.0 Emergency Contact Details

Contact Person name:						Relation:	
House/App/Street no.							
City:		District:		State:		Country:	
Post Code/Zip:				Email :			
Telephone no.	Country Code	Area Code	Number	Mobile:	Country Code	Number	

#### Principal Reg. Address:

CENTRE D'AFFAIRES DE L'HORLOGERIE Zone Industrielle Est, 5000 Rue Hans Geiger, 62001-Arras. France

#### Head Office Address:

12B, 8 rue General Barbot, Arras - 62000. France  
Training Center in Arras : CCI Artois - Arras, 8 rue du 29 juillet, Arras - 62000. France

**ETEC Reg: Office & Training Center in Paris**

WTC Marseille-Provence, 10 avenue George V, Paris - 75008. France

**ETEC Reg: Office & Training Center in Lyon**

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## 3.0 English Language Proficiency

Beginner <input type="checkbox"/>	Intermediate <input type="checkbox"/>	Advance <input type="checkbox"/>	Native Speaker <input type="checkbox"/>		
High school passed with English Language <input type="checkbox"/>		Graduation passed with English Language <input type="checkbox"/>			
If English proficiency test taken : IELTS <input type="checkbox"/>		TOEFL <input type="checkbox"/>	PTE <input type="checkbox"/> Other <input type="checkbox"/>		
If English proficiency test taken : IELTS <input type="checkbox"/>		TOEFL <input type="checkbox"/>	PTE <input type="checkbox"/> Other <input type="checkbox"/>		
Date Taken for Exam	Reading	Listening	Speaking	Writing	Overall

## 4.0 French Language Proficiency

Beginner <input type="checkbox"/>	Intermediate <input type="checkbox"/>	Advance <input type="checkbox"/>	Native Speaker <input type="checkbox"/>			
If French proficiency test taken : DELF <input type="checkbox"/>						
Date Taken for Exam	A1	A2	B1	B2	C1	C2

## 5.0 Educational Background & Vocational Training

	Qualification/ Degree	Start	End	Grade
1	Institute/School/University			Country
2	Institute/School/University			Country
3	Institute/School/University			Country
4	Institute/School/University			Country

## 6.0 Any Scholarship/Prizes/Special Achievements

	Award/Achievement	Start	End	Grade
1	Institute/Organisation/ University			
2	Institute/Organisation/ University			Country
3	Institute/Organisation/ University			
4	Institute/Organisation/ University			

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## 7.0 Hobbies Skills

Hobbies:

Sports:

Special Interests:

Skills:

Extra-Curricular activity:

## 8.0 Work Experience

No	Organization & Location	Position	Job Description	From	To
1					
2					
3					
4					
5					

## 9.0 Recreance

Write two or three references who are not directly related to you and who can vouch or guarantee for your total behavior

1	Name	Occupation
	Contact no.	Email:
	Organization	Address:
2	Name	Occupation
	Contact no.	Email:
	Organization	Address:

## 10.0 Payment Of Tuition Fees

Self  Parents  Sponsor \*

\*If you are a Sponsored Student, you must provide documentation on signed and stamped letter headed paper from your Sponsor.

## 11.0 Additiona Information

If you have a disability, impairment or long-term medical condition, which may affect your studies?

Hearing <input type="checkbox"/>	Learning <input type="checkbox"/>	Vision <input type="checkbox"/>	Mobility <input type="checkbox"/>	Medical <input type="checkbox"/>
Dyslexia <input type="checkbox"/>	Dyscalculia <input type="checkbox"/>	Diabetes <input type="checkbox"/>	Epilepsy <input type="checkbox"/>	Asthma <input type="checkbox"/>

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Any other please specify:

Do you have convicted any criminal activity : Yes  NO

In such a case ETEC shall contact you for detailed information and further take a decision on your application If you do not declare a relevant criminal conviction, and it comes to light either later in the application process, or when enrolled as a student that you have a relevant criminal conviction, your application/student status will be reviewed and your place may be withdrawn.

### 12.0 Instruction & Checklist Of Documents

1. Apply photograph digitally or stick on print of application form.
2. Photocopy/ scans of all academic certificates, transcripts and work experience.
3. Photocopy/ scan copy of Identity card of sponsor or guarantor. (Passport/Voter ID.)
4. Written statement on a bond by the sponsor/guarantor stating his financial and moral responsibility towards the applicant during his stay in France.
5. €150.00 for fees of Admission application by bank transfer only.

### 13.0 Terms & Conditions

Acceptance and entrance constitute a contract and an obligation to pay the entire program's tuition fees and other charges, as specified by the "payment policy" of ETEC.

ETEC has complete rights on accepting or rejecting the candidate's (my) application for the program.

ETEC holds rights to make changes in program structure / modules for it better and adopting to the changes in economic environment or situation.

The guarantor/sponsor should note that France and European countries levy a fine and imprisonment if applicant misuse or gets involve into illegal activities during the applicant's stay and that both the guarantor and the applicant will be and only responsible for the same and ETEC shall not get involved on the contrary if any activity damages the image of ETEC or any financial impact, ETEC shall take legal action against the applicant (against me) and (my) his/her guarantor/sponsor.

All expenses like travel, insurance, visa fees, stay and healthcare etc. should be borne by the applicant.

As per the attendance policy of the school: permission will be granted only for administrative work for which a proof of evidence must be provided. Sick leave will be granted by providing appointment or medical certificate and should be informed to the school by phone or email.

Internship is applicable only to Post Graduate level programs for the duration of the minimum duration from 3 months up to maximum 6 months will be guided and assisted as a part of the program only after passing the exams, evaluations, submissions of assignments inclusive of the French language level as per the program requirements and attendance as per the college's internal / student policy statement.

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For Under Graduate level Diploma program there are no Internships as per the French education yet under some exceptions depending on the performance, provisions of gratifications MAY be possible by a French / European companies / organizations.

For Post Graduate level Diploma students Internship and project report in a standard format should be submitted to ETEC within one month at the end of Internship months without which the program certificate will not be issued.

The admission application fee is non-refundable.

### 14.0 Declaration

By signing this declaration, I confirm that, to the best of my knowledge, the information I have given above is correct and accurate. I understand that ETEC holds rights to cross verify the information and obtain official records provided by the applicant, hence by me.

Further, before or during the course of the program if any information found fraudulent, untrue or misleading ETEC holds rights cancel my application prior to program or cancel the admission without refunding tuition fee.

I understand that Course Fees are subject to review. I accept the conditions and accept responsibility for the payment of the entire fees as outlined in the policy. I understand that the cost of living may be more expensive in FRANCE compared to my own country and confirm that I shall be able to meet all these costs by own means of funds or through my guarantor/sponsor.

I agree and accept the terms and conditions mentioned in this application form duly signed by me as per my signature on my passport.

I confirm that I have read and agree to the terms and conditions of enrolment.

Name:

Signature:

Place:

Date:

I have read, agree and accept the ETEC's Rules, Regulations and Policy Statement mentioned on ETEC's <https://www.etec-edu.com>

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## Bank Details

**Bank Name:** Credit Agricole - Nord de France  
**Banking Domiciliation (Branch):** Arras - Bachelet (00010)  
**Bank Address:** 9, Grand Place, Arras - 62000, France

**Name of the account Holder:** S.A.S ETEC  
**Account Holders address:** ETEC Societe en Formation Centre d'affaires de l'horlogerie  
5000 Rue Hans Geiger Arras - 62000 France

### Account details for transfers from outside France:

**Beneficiary Name:** S.A.S ETEC  
**Beneficiary Contact Number:** +33 (0)6 28 43 44 60  
**Beneficiary Address:** ETEC Societe en Formation Centre d'affaires de l'horlogerie  
5000 Rue Hans Geiger Arras - 62000 France  
**Country:** France  
**Currency:** Euro  
**Account Number:** 53952627704  
**IBAN (International Banking Account Number) :** FR76 1670 6000 1053 9526 2770 404  
**Swift code :** AGRIFRPP867

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